

Town of Macclesfield  
Regular Session Board Meeting  
Including Public Hearing Re: CDBG-NR Grant  
October 13, 2025

In the absence of Mayor Michael Speight, Commissioner Jean Wooten-Jiles called the meeting to order at 5:03 pm. Members in attendance were Commissioner Wooten-Jiles, Commissioner Joyce Braxton, Commissioner Paula Lewis, Town Administrator Jennifer Stanley, Public Works Director Chevy Taylor and Town Attorney Michael Franchi. Citizens and guests in attendance were Liz Raskopf (UCPCOG), Bruce Naeglan (MS&RP), Tammy Lane, Stephanie Cintron, Richie and Peggy Walker, Dennis Welch, and Beth Webb.

Commissioner Wooten-Jiles offered the invocation and all in attendance recited the Pledge of Allegiance.

Commissioner Lewis made a motion to enter into the Public Hearing portion of the meeting. Commissioner Braxton seconded the motion and with none opposed, the motion carried.

Commissioner Wooten-Jiles explained what the public hearing was for. The board recognized Ms. Raskopf to speak. Ms. Raskopf explained that the public hearing was to inform the citizens of the proposed amendment to CDBG-NR Grant #22-C-4126. With one of the three chosen homes becoming ineligible to participate, there has been an amendment to the project proposed to allow \$230,000 of the \$930,000 be used for the upgrade of the park area and the establishment of a recreation area in the alleyway across from the park, between the church and beauty shop, 109 W Edgcombe Street. The housing committee has proposed to remove the see saws, add a play structure and ADA merry go round, two basketball goals, and benches. It is also proposed to extend the play area to Third Street and move the parking area. The alleyway is proposed to clean up, add tables and benches, some sort of covering overhead and set up to be able to hold birthday parties and small gatherings. There were no citizen concerns, questions or objections. Commissioner Lewis made a motion to close the public hearing and return to regular session. Commissioner Braxton seconded the motion and with none opposed, the public hearing was closed at 5:06 pm and the board resumed the regular session board meeting. Commissioner Lewis made a motion to approve the minutes from the December 10, 2023, meeting. Commissioner Braxton seconded the motion and with none opposed, the motion carried. Ms. Raskopf explained that once the needed documents are approved and signed, she will send them to REDD to submit. There should be a response within thirty (30) days, then the funds will be released. It was recommended that the recipients be notified after the release of funds.

Commissioner Lewis made a motion to approve the agenda, Commissioner Braxton seconded the motion and with none opposed, the agenda was approved. Commissioner Wooten-Jiles had a couple corrections to the minutes from September 8, 2025: the first one was on page 1, paragraph 5, fourth sentence – was should be won; next was on page 2, paragraph 2, Mayor Speight's neighbor should be named – John Underwood; on page 3, paragraph 4 – the last sentence should read "The board packet also included the current budget to actual"; Finally on page 4, paragraph 2, fourth sentence –

the gentleman that Mayor Speight knows should read, *“Patrick Bridgers, Mrs. Elizabeth Long, and Mrs. Deborah Jenkins are interested in the vacant commissioner seat”*. Commissioner Lewis made a motion to approve the minutes with the corrections. Commissioner Braxton seconded the motion and with none opposed, the minutes were approved.

The board recognized any citizens that wished to speak. Ms. Tammy Lane of 205 N Pitt Street began to address the board. She has had her sewer backing up at her house and has called a plumber in twice – costing her approximately \$835 over the past two months. She stated that the plumber ran a camera through her line and stated that the issue was on the town side. She is asking the town for reimbursement for the plumbers’ visits. She called the office and spoke to Town Administrator Jennifer Stanley. Mrs. Stanley had Chevy Taylor, Public Works Director, go and run the town’s camera through on the town side (from clean out to the main). He took a video of the findings and has it saved to a flash drive. The video showed that the town side is clear. He will meet with the plumber, and they will compare videos. Commissioner Wooten-Jiles told Ms. Lane that Chevy will set up a meeting with her plumber, and the board will get back to her within thirty (30) days.

Mrs. Stanley gave the finance report. It was reported that the interest earned for the past month in the NCCMT accounts was a total of \$2,555.98. The expenditures for September were \$499,968.96 (including the WWTP project check to McDavid Assoc.) and the revenues for September were \$561,553.41 (including the WWTP reimbursement check).

Commissioner Wooten-Jiles asked about the two policies presented for approval. The policies were two that the town needed to make sure the town has all the appropriate policies in place. Commissioner Lewis made a motion to approve the Fund Balance Policy. Commissioner Braxton seconded the motion and with none opposed, the policy was approved. Mrs. Stanley explained that the board is required to spot check the financial records at least quarterly. Commissioner Lewis made a motion to approve the Cash Management Policy. Commissioner Braxton seconded the motion and with none opposed the policy was approved.

Commissioner Wooten-Jiles had a question about the Authority to Award letter received from DEQ regarding the WWTP project. The question was regarding the closing costs listed and if it was required to pay closing costs since the majority of the funds were ARP funds. Mrs. Stanley reported that she had already paid the required closing costs but would find out if the town should be reimbursed for them.

Mrs. Stanley reported that the town is on the UAL list again this year and with the delinquent status of the town’s audits, will be having a portion of the sales tax refunds withheld each month until the audits are caught up and current. The amount to be withheld is approximately \$2,071.17.

Mr. Taylor reported to the board that public works is getting caught up although with the recent storm, the yard debris is still a little behind. The grapple truck is at the shop, and he is in the process of taking the parts off to get ready to pull the engine out but will need an engine hoist as using the backhoe would present safety risks. The WWTP is currently doing well and the streetlights are in so the guys will be working on those soon.

There is an issue upcoming regarding the 2” water main and 8” sewer main and taps at the Cale Town MHP. Instead of the initial ten (10) homes to be placed in the middle area, he wants to put twenty (20). Mr. Taylor feels in order for the residents there to maintain good water pressure, there needs to

be a main line up the center of the area in question. This brings up the question of what to charge for the taps since Mr. Weaver has requested a break in the cost since he will be putting so many homes there. The board will need to decide what will be charged per tap.

Mr. Taylor informed the board that during the colder months they will be trimming the trees around all the secondary power lines. The board agreed to table contracting out for grass cutting until spring.

Mr. Bruce Naegelen approached the board and gave a summary of the activities of the Community Development Advisory Board over the past year. There have been committee members joining and others dropping out. At this time, the committee has decided that due to lack of participation, the advisory board will put "on hold". Mr. Naegelen assured the board that he is willing to help in any way needed and has offered to consult on future projects as he is able.

With Mayor Speight being absent, there was no update on the quotes to replace the town hall roof.

The community building repairs have been completed with only a couple items that still need to be done. The new paint looks good.

It was asked if Moore Street had been finished and Mr. Taylor reported that it was complete.

Mr. Joshua Hollis was not in attendance again to update the board on the progress of the town ordinance updates.

The board will be interviewing candidates for the vacant commissioner seat immediately after the meeting. Interviewees are Mr. Patrick Bridgers, Mrs. Elizabeth Long, and Mrs. Deborah Jenkins.

There is no update on the audits – the town is still waiting for the auditor to finish the FY 22 audit. Mrs. Stanley is trying to contact them weekly to get updates.

Mrs. Stanley reported that there were two incidents that have resulted in insurance claims. On September 26<sup>th</sup>, the town bucket truck hit the drive thru awning, tearing down some of the support beams causing it to need to be replaced. The light was also torn off. On October 5<sup>th</sup>, someone at the Kwik Stop getting gas neglected to put their car in park and it rolled down the hill and through the fence at the town common. Both instances have been reported to the insurance company and photos were taken as documentation.

Commissioner Braxton asked if there was a light at the front door of the town hall. She also asked about the cameras for inside the town hall. Mrs. Stanley reported that there is a light at the entry doors to town hall and Locality sent someone to look at the cameras already in the office and we are waiting to hear back from them.

Commissioner Lewis stressed that participation is needed for the trunk or treat.

It was asked what the town was going to do for World Pancreatic Cancer Day, November 20. Maybe some information could be put in with the bills.

The AIM program that we are involved with, Mrs. Pam Hurdle will be the town's representative. There may be funds available for AIM to help cover the cost of the CPA.

Mr. and Mrs. Walker asked about the activities at the "Macclesfield Social Club" off South Fountain Rd. There have been people seen driving recklessly and appearing to be drag racing from there. It is a safety concern to the citizens. It was asked if the Sheriff's office could be notified to keep a check on the area when they are in town. The town hall office staff will contact them to inform them of the complaint.

The next board meeting will be Monday November 10, 2025.

The town "Trunk or Treat" will be on Halloween night from 5-7pm.

With nothing further, Commissioner Lewis made a motion to enter into closed session. Commissioner Braxton seconded the motion and with none opposed, the board entered into closed session at 6:15 pm.

Commissioner Lewis made a motion to return to open session. Commissioner Braxton seconded the motion and with none opposed the board returned to open session at 6:22 pm.

Commissioner Lewis made a motion to adjourn. Commissioner Braxton seconded the motion and with none opposed the meeting adjourned at 6:23 pm.